

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
Tuesday, July 30, 2013**

Present: Commissioner President Francis Jack Russell
Commissioner Lawrence D. Jarboe
Commissioner Todd B. Morgan
Commissioner Cynthia L. Jones
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris (Recorder)

Absent: Commissioner Daniel L. Morris

CALL TO ORDER

Commissioner President Russell called the business meeting to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

APPROVAL OF MINUTES

Commissioner Morgan moved, seconded by Commissioner Jarboe, to approve the minutes of July 23, 2013, as presented. Motion carried 4-0.

COMMISSION FOR PERSONS WITH DISABILITIES: 2013 ADA AWARENESS AWARDS

Present: Eric Colvin, Chair, Commissioner for Persons with Disabilities
Sherri St. Clair, Commission for People with Disabilities

Awards recipients were: **Marcia Bald** (Volunteer of the Year), - **Paula Hummer/NAVAIR** (Notable Employer), **Kala Woolridge** and **Chris Huseman** (Vicky Brown Award, formerly the Outstanding Person with Disability Award), **Sanner Lake Sportsman Club** (Facility Accessibility), **Reverend John Dakes, St. Aloysius Special Needs Ministry** (Innovative Program), and **Betty Bush** (Outstanding Individual Achievement Award).

COUNTY ADMINISTRATOR

1. Draft Agenda for August 6, 2013. There will be no meeting August 13, 2013.

2. Department of Aging and Human Services (*Lori Jennings-Harris, Director;*
Peggy Maio, Fiscal Supervisor)

(Alice Allen, Manager, Senior Center Operations, Dept. of Aging and Human Services)

Commissioner Jones moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute the Maryland Living Well Project grant application, from the Maryland Department of Aging on behalf of the St. Mary's County Department of Aging and Human Services with a proposed amount of \$4,200 for approximately 84 persons to complete a workshop related to the Maryland Living Well project. Motion carried 4-0.

3. Department of Public Works and Transportation (*George Erichsen, Dir.*)

Commissioner Jarboe moved, seconded by Commissioner Morgan, to approve and authorize Commissioner President Russell to execute the Grant Offer for Airport Improvement Program Project No. 3-24-0022-019-2013, from the Federal Aviation Administration, on behalf of the Department of Public Works & Transportation for the design of Airport Road, Taxiway A, and Lawrence Hayden Road in the amount of \$543,327, and the related budget amendment to decrease the project budget (Project PF 1306 – Airport Master Plan) by \$60,673. Motion carried 4-0.

Commissioner Jarboe requested a copy of the FY2013 and FY2014 modified seal overlay schedule.

4. Department of Finance (*Randy Burns, Procurement Manager*) **Department of Public Works and Transportation** (*George Erichsen, Director*)

Commissioner Jones moved, seconded by Commissioner Morgan, to approve and authorize the Contracting Officer to execute the Asphalt Overlay Contract for \$1,299,690 with C.A. Bean, Inc. after receipt of the Contract related insurance/bonds from the vendor. Motion carried 4-0.

DEPT. OF ECONOMIC AND COMMUNITY DEVELOPMENT: ESTABLISHMENT OF ANNUAL TRANSFERABLE DEVELOPMENT RIGHTS (TDRS) FEE-IN-LIEU VALUE

Present: Steve Anderson, Director, Dept. Economic and Community Development
Donna Sasscer, Agriculture Manager, Dept. Economic and Community Development
Phil Shire, Director, Land Use and Growth Management

Transferable Development Rights (TDRs) are used to preserve agricultural land and steer growth to high density areas. County Ordinance requires that an annual review of the TDR program be conducted to establish a fee-in-lieu value for the upcoming year. In 2009, the

TDR rate was set at \$20,000 and has remained the same throughout 2013. During the past year there were 10 TDR transactions totaling \$12,600 (some of the transactions were gifts). Staff recommends maintaining the rate at \$20,000 for FY2014.

Commissioner Jarboe moved, seconded by Commissioner Morgan, to approve the annual Transferable Development Rights Fee-in-Lieu rate in the amount of \$20,000 for Fiscal Year 2014. Motion carried 4-0.

ST. MARY'S COUNTY METROPOLITAN COMMISSION: LOAN FROM THE DEPT. OF HOUSING AND COMMUNITY DEVELOPMENT

Present: Rebecca Shick, Chief Financial Officer
Jacquelyn Meiser, General Legal Counsel

The St. Mary's County Metropolitan Commission plans to execute a loan with the Department of Housing and Community Development in the amount of not to exceed \$15,948,168 and requested approval from the Board of County Commissioners to guarantee the loan.

Commissioner Morgan moved, seconded by Commissioner Jones, that the Resolution be approved and that Commissioner President Russell be authorized to sign the DHCD Loan documents for a loan not to exceed \$15,948,168.00 to fund various projects within the Metropolitan Commission's FY 2014 Capital Improvement Budget. Motion carried 4-0.

COMMISSIONER'S TIME

The Commissioners highlighted events of the past week.

ADJOURNMENT

The meeting adjourned at 10:15 am.

Minutes Approved by the Board of County Commissioners on _____

Sharon Ferris, Senior Administrative Coordinator (Recorder)